Staffing Issue Dashboard:

Starting with the 2019-Q4 release of Your Top-Line, on page three there are five boxes that range in color from Green (Good), Yellow (At Risk), and Red (Issue).

These boxes draw attention to typical issues related to **Payroll-Based Journal (PBJ)** including:

1) Number of days in a quarter with no RN hours reported,
2) Number of days in a quarter where there are less than 8 hours reported RN,
3) Whether PBJ data is missing from the PBJ Public Use Files (PUF),
4) Whether your total nurse staffing (TNS) hours per resident day (HPRD) is suspiciously too high or too low
5) If your facilities average weekday vs average weekend Total Nursing Staff HPRD is too difference compared to other facilities in your state.

The following icons are possible issues related to PBJ that could result in suppressed data or a survey from your state agency. Green = Good, Yellow = At Risk, and Red = Issue. See help document for further details.

Days No RN: 3	Days < 8Hrs RN: 3	Missing PBJ Data: No	TNS HPRD Too High/Low: 3.24766	(Weekday-Weekend) TNS HPRD: Yours: 0.22673 State Cut-Off: 0.75671

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Days No RN Hours:

As of April 2019, nursing homes with 4 or more days of No RN coverage and a resident census greater than zero have their star rating suppressed to 1 Star Staffing and 1 Star RN Staffing.

Red (Issue)	Yellow (Warning)	Green (Good)
4 or more days	1 -3 days	0 days

Days Less Than 8 Hours RN:

Although CMS has not yet acted upon this requirement, it is regulation that each nursing home have at least 8 hours of RN staffing each day of the reporting quarter (See F-Tag 727).

Red (Issue)	Green (Good)
1 or more days	0 days

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Missing PBJ Data:

There are many reasons data may not appear in the PBJ public use file. If this box is red, it is important for you to look over your submission process to make sure data is not only accurately tracked and recorded but also submitted properly to CMS on time. How to setup, navigate, and submit resources can be found at the QTSO-CMS website here.

Red (Issue)	Green (Good)
Yes (Missing Data)	No

Total Nursing Staff (TNS) Hours per Resident Day (HPRD) Too High/Low:

According to the Five-Star Technical Users Guide, facilities with Total Nursing Staffing (job codes 5-12) averaged over the quarter lower than (<1.5 HPRD) will be shown as "Data Not Available" on Nursing Home Compare for excessively low HPRD.

Similarly, facilities with Total Nursing Staffing averaged over the quarter greater than (>12 HPRD) will be shown as "Data Not Available" on Nursing Home Compare for excessively high HPRD.

Red (Issue)	Yellow (Warning)	Green (Good)
>12 or < 1.5	>11.5 or < 2	2-11.5

(Weekday-Weekend) TNS HPRD:

CMS flags facilities when the difference in the weekday and weekend average Total HPRD are in the bottom 20% of their state. This bottom 20% is calculated by finding the absolute difference between the average weekday Total Nursing Staff HPRD and the average weekend Total Nursing Staff HPRD (avg weekday HPRD - avg weekend HPRD) and comparing it to all facilities in the state. If your facility is found to be in the bottom 20%, your state survey agency will be notified and may survey you for an F-tag for irregular staffing hours.

Red (Issue)	Yellow (Warning)	Green (Good)
In the bottom 20% of the state	In the bottom 21% to 30% of the state	Above the bottom 30% of the state

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