



2025 NCAL Awards Program Rules & Guidelines and Award Criteria

Submission deadline for the NCAL Awards Program is May 30, 2025, at 11:59 p.m. EST. Award winners will be announced in the summer of 2025.

Please review the General Rules and Guidelines and Criteria sections before submitting your nomination.

General Rules and Guidelines:

- All applications must be submitted by May 30, 2025. Please note that the National Center for Assisted Living (NCAL) has the right to extend the deadline.
- Nominees for the NCAL Leader of the Year and NCAL Noble Caregiver awards may be submitted directly to NCAL through Award Force [here](#). **In order to submit a nomination, you must create an account in Award Force.** State associations may establish their own rules and criteria to select an individual or community from their state for consideration in any category. Please check with your state affiliate for proper submission of all nominations.
- To be eligible for consideration, an individual nominated must be employed at an assisted living community or company that is a member in good standing with NCAL at the time of the nomination. All nomination forms received directly from assisted living communities or individuals will be verified with the appropriate state affiliate to ensure that all nominees are members in good standing.
- All materials, essays and photos submitted become the property of AHCA/NCAL and may be used in its publications and Websites. Submitted materials will not be returned to applicants.
- **A headshot of the nominee must be included. Please ensure that the nominee's headshot has a neutral background and they're not dressed in costume or theme attire. If the nominee is selected as an award recipient, it will be ONLY used for AHCA/NCAL promotional materials.**
- All incomplete nominations will be disqualified.
- NCAL reserves the right not to make a national award if few nominations are submitted for each category or if applicants do not meet award eligibility criteria.
- Previous winners of any category are not eligible to win the same award more than twice; and are not eligible to win in consecutive years.
- All activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.
- The winner(s) will be selected this summer and notified by NCAL. The state affiliate(s) and nominators will also be notified at the same time. The awards will be presented at Delivering Solutions 25, AHCA/NCAL's 76th Convention & Expo in Las Vegas, Nevada, October 19-22, 2025.
- Winners must provide photographs to be used for award promotional materials.
- Winners may identify one individual to attend Convention as their guest. The winners and their guests will each receive roundtrip airfare from their home city, per diem, hotel accommodations, Convention registration.