

Posting Rules and Etiquette for LTC National Infection Prevention Forum

Posting Rules

- Don't challenge or attack others. The discussions in this forum are meant to stimulate conversation not to create contention. Let others have their say, just as you may.
- **Commercial messages or postings are not allowed on any Discussion.** APIC/AHCA defines a "commercial message or posting" as one that refers to the brand and/or commercial name of a product or service, identifying the product or service with a specific manufacturer or company. When it is necessary to discuss or compare products or services, use narrative descriptions to distinguish between products/services rather than referring to brand or commercial names. For example, describe a particular kind of wipe by its alcohol content or other technical specifications rather than saying "I use Brand X wipes." Information posted on the lists is available for all to see, and comments are subject to libel, slander, and antitrust laws. Members who work as consultants are prohibited from promoting their services or solutions which they participated in creating.
- For transparency in discussions, all community members must use the provided signature format.

Name
Title
Professional Affiliation/Company
City/State or City/Country if outside the U.S.

- All defamatory, abusive, profane, threatening, offensive, or illegal materials are strictly prohibited. Do not post anything in a community message that you would not want the world to see or that you would not want anyone to know came from you.
- Please do not post links to surveys or other information gathering messages to this Community.

AHCA/APIC reserves the right to reject any message for any reason.

Etiquette

- State concisely and clearly the topic of your comments in the subject line. This allows members to respond more appropriately to your posting and makes it easier for members to search the archives by subject.
- Include only the relevant portions of the original message in your reply. Delete any header information and put your response before the original posting.
- Only send a message to the entire list when it contains information that everyone can benefit from.
- Post your message or documents only to the most appropriate lists or libraries. Do not spam several lists or libraries with the same message.
- Only respond to the topic that is in the subject line. If you would like to discuss a new topic, please start a new thread with a new subject line.
- Do not send administrative messages, such as remove me from the list, through the Discussion. Instead, use the Web interface to change your settings or to remove yourself from a list. If you are changing e-mail addresses,

you do not need to remove yourself from the list and rejoin under your new e-mail address. Simply change your settings.

Remember The Risks Whenever You Use the Internet

While we do our best to protect your personal information, we cannot guarantee the security of any information that you transmit to us, and you are solely responsible for maintaining the secrecy of any passwords or other account information. In addition, other Internet sites or services that may be accessible through our site have separate data and privacy practices independent of us, and therefore we disclaim any responsibility or liability for their policies or actions. Please contact those vendors and others directly if you have any questions about their privacy policies.

Any questions, please email (LTC-NIPFhelp@ahca.org)