## Join the LTC National Infection Prevention Forum

The National Infection Prevention Forum provides an online platform for the rapid dissemination of the latest updates and resources on infectious threats from the Centers for Disease Prevention and Control (CDC) and other federal agencies to ensure residents and staff stay safe. Open to all infection preventionists working in long term care for free, the Forum is a collaborative space to share best practices and participate in expert-led facilitated discussions. The Forum uses AHCA/NCAL Connect, an online community platform which allows the creation of email threads to keep discussions grouped and the posting of resources and tools in an organized library.

## **Getting Started is Easy!**

- 1. Log in to AHCA/NCAL Connect.
  - If you are new, <u>create an account</u>. Follow all prompts on the Create New Account page. NOTE: You must enter job role (in company information) to complete account creation
  - If you already have an account, Sign in with your username and password.
  - If you have forgotten your password, click here.
- 2. Join the LTC National Infection Prevention Forum
  - The first time you sign in, you must agree to the terms and conditions in order to proceed.
  - Once you are successfully signed in to <u>AHCA/NCAL Connect</u>, click the green Communities link.
  - Click the blue Request to Join button next to the link for LTC National Infection
    Prevention Forum. In the text box labeled Please provide a short message for joining this community, please include the following information:
    - o Name
    - o Email
    - Organization/Company name
    - Organization/Company State
    - Job Role
  - Additionally, please select an option for community discussion notifications. You may select Daily Digest or Real Time to receive email notifications when there is a message posted in the Forum. If you opt-out, you will not receive any email notifications.
  - You will receive an email indicating your request is being reviewed, and a second email when your request is approved.

## Once approved, Join the Discussion!

Once your request is approved, you can access the Forum by signing in to <u>AHCA/NCAL Connect</u> and selecting the green Communities link and following the link for the LTC National Infection Prevention Forum. Please review the <u>AHCA/NCAL Connect Quick Start Guide</u> for more information about how to navigate the forum.

**Important:** Please add the following email addresses to your safe senders list:

- LTC-NIPFhelp@ahca.org
- mail@connectedcommunity.org
- donotreply@connectedcommunity.org

Questions: email <u>LTC-NIPFhelp@ahca.org</u>