2022 AHCA/NCAL National Quality Award Program Year
Month-By-Month Action Plan & Key Dates
New Applicants
Bronze Award Level

Successful applications take time to write and finalize. The following recommended month-by-month action plan will help your facility start and stay on track. All materials and resources are available on the National Quality Award website.

Key Dates
- August 2 – 2022 Quality Award Program year begins and applications available
- September 16 – Intent to Apply (ITA) opens and Examiner applications available
- October 12 – Quality Award Ceremony and Celebration
- November 11 – ITA deadline
- January 27, 2022 – Application deadline
- Summer 2022 – Bronze, Silver, and Gold Award notifications

Month-By-Month Plan

August
1- Learn about the benefits of applying to the program and review fast facts.
2- Download and read the Bronze application packet.
3- Commit to invest in your staff and residents.
4- Get connected to your facility in the Quality Award Portal.
5- Create your application writing team and sign up everyone in ahcancaLED to access short videos that help with each section of the application.
6- Review this recommended month-by-month application action plan.

September
1- Watch the following Bronze Criteria Series modules on ahcancaLED and draft your responses in the Portal starting on September 16.
   a. Introduction
   b. P.1.a.1
   c. P.1.a.2
   d. P.1.a.3
   e. P.1.a.4

October
1- Watch the following Bronze Criteria Series modules on ahcancaLED and draft your responses in the Portal.
   a. P.1.a.5
   b. P.1.a.6
c. P.1.a.7
   d. P.1.b.1
   e. P.1.b.2

2- **Attend** AHCA/NCAL Annual Convention & Expo for educational sessions and the Quality Award Ceremony October 10-13.

November
1- Submit your Intent to Apply (ITA) in the **Portal** before the deadline on November 11 at 8 pm ET.
2- Watch the following Bronze Criteria Series modules and draft your responses in the **Portal**.
   a. P.1.b.3
   b. P.1.b.4
   c. P.2.a.1
   d. P.2.a.2
   e. P.2.a.3

December
1- Watch the following Bronze Criteria Series modules and draft your responses in the **Portal**.
   a. P.2.b.1
   b. P.2.b.2
   c. P.2.c.1
   d. P.2.c2-P.2.c.3
   e. Conclusion

January
1- Read through your draft application one last time.
2- Finalize and submit your application and payment in the **Portal** before the deadline on January 27, 2022.

**Have Questions?**
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