



2022 AHCA/NCAL National Quality Award Program Year Month-By-Month Action Plan & Key Dates Gold Award Level

Successful applications take time to write and finalize, especially at the Silver Award level. The following recommended month-by-month action plan will help your facility start and stay on track. All materials and resources are available on the [National Quality Award website](#).

Key Dates

- August 2 – 2022 Quality Award Program year begins and applications available
- September 16 – Intent to Apply (ITA) opens and Examiner applications available
- October 12 – Quality Award Ceremony and Celebration
- November 11 – ITA deadline
- January 27, 2022 – Application deadline
- Summer 2022 – Bronze, Silver, and Gold Award notifications

Month-By-Month Plan

August

- 1- Complete the [Gold Self-Assessment](#) to see if you are ready for this level.
- 2- Download and read the [application packet](#).
- 3- Get connected to your facility in the Quality Award [Portal](#).
- 4- Create your application writing team and sign up everyone in [ahcancalED](#) to access short videos that help with each section of the application.
- 5- Make sure you have access to [LTC Trend Tracker](#) to collect your data.
- 6- Review this recommended month-by-month application action plan.

September

- 1- Watch the Gold Criteria Video Series on [ahcancalED](#).
- 2- Complete your responses to the Organizational Profile and Category 1 (and get your Category 1 results together!).
- 3- Consider [applying](#) to become an Examiner.

October

- 1- Complete your responses to Category 2 and Category 3 (and get your Category 2 & 3 results together!).
- 2- Attend [AHCA/NCAL's Annual Convention](#).

November

- 1- Complete your responses to Category 4 and Category 5 (and get your Category 4 & 5 results together!).



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- 2- Submit your Intent to Apply (ITA) in the Portal before the deadline on November 11 at 8 pm ET.

December

- 1- Complete your responses to Category 6 (and get your Category 6 results together!).
- 2- Complete your responses to Category 7 by compiling all the results you have been gathering.

January

- 1- Read through your draft application, make needed refinements, convert to PDF.
- 2- Finalize and submit your application and payment in the Portal before the deadline on January 27, 2022, at 8 pm ET.

Have Questions?

Email qualityaward@ahca.org