

# 2018 AHCA Awards Program Nomination Packet



**NFP PROGRAM**  
of the **YEAR**

**At its 69th Annual Convention & Expo in San Diego on October 7-10, AHCA will recognize a care center for programming that significantly improves the daily life of the residents or members of the communities the care center serves.**

**Following are the requirements and nomination forms for the  
Not for Profit Program of the Year Award**

## NFP Program of the Year

AHCA/NCAL will honor a Not for Profit (NFP) community that has implemented innovative approaches to create a person-centered environment or other resident practices **or** a center's activities that enhance the lives of individuals residing outside the facility. Eligible centers must identify whether their nominated program is a **Resident Services** program or a **Community Benefit** program.

## Eligibility Criteria

All entries must meet the following criteria:

Submit nominations by email, with attachment, to AHCA/NCAL by **JUNE 8, 2018 11:59 p.m.**  
*Faxed or hard copy nominations are not accepted.*

- Nominees must be a member center in good standing with the state affiliate and national association at the time of judging.
- Nominators must be of Not for Profit sponsorship and can include: SNFs, NFs, PAC/Rehab, assisted living/residential care, ICF/IIDs, CCRCs, County-run, and Veterans facilities.
- A foundation or other legal entity established by an NFP member center to provide services to the external community may only submit a Community Benefit program nomination.
- Nomination forms must indicate whether the NFP program is a **Resident Services** program or a **Community Benefit** program.
- A care center may only submit one nomination in one category per year.  
AHCA/NCAL does not accept multiple nominations.

## Selection Criteria

A panel of judges will evaluate the nominations based on the following criteria:

- If a care center is nominated for its **Resident Services** program:
  - How the program improves the quality of life of residents;
  - Special nature of the program;
  - Degree to which aspects of culture change (e.g. person-centered) are integrated;
  - Active involvement of members of the Board of Directors, Overseer etc.
  
- If the care center is nominated for its **Community Benefit** program:
  - How the nominated program responded to and continues to respond to a community need;
  - How the nominated program meets at least two of the four basic community benefit objectives:
    1. Improving the health of the community;
    2. Increasing access to health care;
    3. Increasing knowledge through professional education or research;
    4. Relieves the work load of government programs or other not-for-profit organization(s).
  - How the program works in partnership with others in the community;
  - Active involvement of members of the Board of Directors, Overseers etc.

## Recognition of Honoree

To show the NFP Program of the Year care center how much we, as a profession, appreciate their center, AHCA/NCAL holds the awards presentation during its annual convention. AHCA will invite an honoree representing the NFP Program of the Year and one guest, to participate in convention activities at AHCA's expense. The 2018 Annual Convention & Expo will take place October 7-10, 2018 in San Diego.

## 2017 NFP Program of the Year Nomination Form

### Section I

#### Care Center and Nominee Information

Center's Name: \_\_\_\_\_

Total Number of Beds at the Center: \_\_\_\_\_

Center's Designation:

- SNF/NF/PAC       AL/Residential       ICF/IID       CCRC  
 County-Run       Veterans       Other: \_\_\_\_\_

Center Contact's Name: \_\_\_\_\_

Center's Address: \_\_\_\_\_

Center Contact's Telephone Number: \_\_\_\_\_

Center Contact's Email Address: \_\_\_\_\_

**If information is the same as above due to self-nomination, check here:**   
**Otherwise, please fill out the following:**

#### Nominator's Information

Nominator's Name: \_\_\_\_\_

Nominator's Title: \_\_\_\_\_

Center's Address: \_\_\_\_\_

Nominator's Telephone Number: \_\_\_\_\_

Nominator's Email Address: \_\_\_\_\_



B. In your opinion, what is special or unique about the program? (*approximately 50 words*):


C. How does the center's nominated program improve the quality of life or quality of care for those served? Please cite examples (*approximately 50 words*):


- D. Describe the role played by the Board of Directors, Overseers etc. in establishing, and sustaining the program (*approximately 50 words*):


- E. Expand on why the nominated program merits recognition. Use the following questions as a *guide* (*approximately 200 words total*):

- How does the program respond to residents' needs?
- What basic needs does the program meet?
- How has the program proven to be effective?
- How many staff participate in the program and what is the role of the staff for the program?


### Section III

Submit **two** letters of recommendation that support the nomination:

1. A letter from a member of the care center or foundation's Board of Directors, Overseers, etc.
2. A letter from either of the following individuals:
  - A community leader/influencer (not a Board of Director)
  - A program beneficiary

Criteria for reference letters:

- Not exceed one page;
- Printed on official letterhead; and
- Personally signed.

Email the nomination to: Dana Halvorson, [dhalvorson@ahca.org](mailto:dhalvorson@ahca.org)

**DEADLINE TO RECEIVE NOMINATIONS IS JUNE 8, 2018 11:59 p.m.**