

## 2018 AHCA Awards Program



Volunteer  
of the YEAR

**At the 69th Annual Convention & Expo in San Diego on October 7-10, 2018  
AHCA/NCAL will recognize honorees for their volunteer commitment,  
significantly improving the daily life of the residents.**

**Following are the requirements and nomination link for the  
Volunteers of the Year Award**



1201 L St. N.W. Washington, DC 20005

All submitted essays, photos and other materials become the property of AHCA/NCAL and will not be returned.  
Deadline to submit nominations is June 8, 2018 11:59 p.m.

## Volunteer of the Year Categories

AHCA/NCAL will honor one volunteer from each category:

- 1. Adult**—an individual, 20 years of age or older, who has volunteered in a member facility for at least one continuous year prior to being nominated for the award.
- 2. Young Adult**—an individual, 13 to 19 years of age, who has volunteered in a member facility for at least one continuous year prior to being nominated for the award.
- 3. Group**—a distinct organization that has provided group volunteer services or participated in a series of activities with a member facility's residents for at least one continuous year prior to being nominated for the award. Examples of this category include, but are not limited to: Boy and Girl Scouts, Rotary Clubs, garden clubs, employee clubs, church groups, etc. *People informally volunteering together do not constitute a group and do not qualify.*

## Eligibility Criteria

All entries must meet the following criteria:

- Submit nominations online by **JUNE 8, 2018 11:59 P.M.** *Hardcopy and faxed nominations are not accepted.*
- Nominations for the national volunteer awards may come from a member facility or state association.
- Multiple volunteer awards may be awarded in the same member facility and state in any given year.
- If a member facility or state association nominated a winning candidate the previous year, that member facility or state association is eligible in that same category the next year.
- Nominees must be current volunteers and have served one continuous year at the facility.
- Three letters of recommendation (or more) must accompany the submitted nomination (See Page 3 of this document and Section IV online).
- Facilities must be members in good standing with AHCA/NCAL and the state affiliate at the time of judging.

## Selection Criteria

A panel of judges will rank the nominees in each category based on the following criteria:

- Ability to help residents achieve their potential;
- Overall impact on residents either individually or collectively;
- Personal involvement with residents;
- Leadership in initiating programs for residents;
- Encouraging others to volunteer; and
- Goes above and beyond the call of duty.

AHCA may elect not to issue a national award in one or more categories.

## Preparing the Application

This section is to help you prepare before submitting the application online.

Be prepared to answer questions about the nominee and the center, including the volunteer's length of service and frequency of service in hours per visit and visits per month.

There are three short answer questions. (approximately 50 words)

1. Describe how the nominee personally interacts with residents
2. Describe the nominee's leadership in initiating programs for residents
3. Describe the nominee's efforts to encourage others to volunteer at the center

The essay question (approximately 200 words) is on how the volunteer goes above and beyond the call of duty.

Use the following questions as a guide:

- How does the nominee help residents reach their full potential?
- How has the nominee improved residents' quality of life?
- What makes this nominee noteworthy?

## Recognition of Honorees

To show Volunteer of the Year honorees how much we, as a profession, appreciate their service to the long term and post-acute care community, AHCA/NCAL holds the awards presentation during its Annual Convention & Expo. As part of the recognition, AHCA/NCAL will invite the adult honoree and one guest; the young adult honoree and a parent or guardian; and one group honoree and a guest, to participate in convention activities at AHCA's expense. The 2018 Annual Convention & Expo will take place October 7-10, 2018 in San Diego.

## Submit a Nomination

Please use the following standardized form to submit nominations for the national recognition. **Deadline: June 8, 2018 11:59 p.m.**

[CLICK HERE TO FILL OUT ONLINE FORMS](#)